

CORPORATE OVERVIEW AND SCRUTINY PANEL – 22 SEPTEMBER 2016

WORK PROGRAMME 2016/17

ITEM	OBJECTIVE	METHOD	TIMING
S E P T E M B E R 2 0 1 6			
Supporting Local Business			
<p>“Marine and Engineering”</p> <p>A high value sector which has a number of established and substantial businesses in the District</p>	To assist in the development of this and other sectors, encouraging co-operation and assisting with access to trade fairs	Report to Panel	September Panel
Young People – Work Readiness/ Hospitality Sector	To improve work readiness for young people in the hospitality sector, in consultation with local colleges and hotels	Task and Finish Group/officer programme of work ongoing	Report to September Panel
Delivering where it counts			
Improving Customer Services	Various means of improving customer service	Task and Finish Group/officer work	Scoping report to Panel in September
Budget Task and Finish Group	To scrutinise overall budget in consultation with Cabinet members and make recommendations to the Panel	Task and Finish Group	First meeting on 29 September 2016
N O V E M B E R 2 0 1 6			
Supporting Local Business			
Vibrant Towns and Villages	To identify ways to invigorate towns and villages in the Forest	Workshops in various locations in the Forest Report to Panel	Report to 17 November Panel
Supporting Local Business and Tourism	Review the way these aspirations can best be achieved	Officer report	17 November 2016 Panel meeting

ITEM	OBJECTIVE	METHOD	TIMING
NOVEMBER 2016 (Continued)			
Delivering where it counts			
Council Tax Discounts Task and Finish Group	To review the level of discounts on Council Tax for certain groups	Task and Finish Group	Met in July and August. Report to Panel in November
JANUARY 2017			
Supporting Local Business			
<p>“Care sector”</p> <p>A very major sector that has been overlooked. Of great relevance to the area. Needs greater levels of support.</p>	To identify the value of the sector to the local economy and identify means to develop the skills base; supply chain and in-sector collaboration so as to further the sector.	<p>Bring the agencies together in Panel to determine common issues and how mechanisms for improvement can be developed.</p> <p>Investigate how other LA areas have dealt with this issue.</p>	Report to Panel 19 January 2017
MARCH 2017			
MAY 2017			
SEPTEMBER 2017			

ITEMS BELOW NOT YET TIMETABLED			
ITEM	OBJECTIVE	METHOD	TIMING
Supporting Local Business			
<p>“Regions”</p> <p>Continue engagement/ collaboration with HCC/LEPS or any other external public agency, including reference to the Hampshire-wide devolution proposal</p>	To effectively facilitate good relationships with these agencies in order to produce beneficial outcomes in the District	<p>Report documenting progress with LEPs and business portal.</p> <p>HCC element via Leader updates.</p>	2016/17 committee cycle

ITEMS BELOW NOT YET TIMETABLED (Continued)

ITEM	OBJECTIVE	METHOD	TIMING
Supporting Local Business (continued)			
<p>“Sites and Facilities”</p> <p>The Council has some employment land and there will be key questions to come in the future about current assets but also the approach to future investment (if at all)</p>	<p>To contribute to the Council’s position in the purpose of identifying employment land and also whether to intervene in market forces to enable the required outcomes to be achieved for small businesses.</p>	<p>There will be the opportunity to comment on the Local Plan in respect of land allocation.</p>	<p>2016/17 committee cycle</p>
Delivering where it counts			
<p>Review of Asset Management Strategy (TBC)</p>	<p>To maximise the opportunities of the Council’s asset base</p>	<p>Officer written report</p>	<p>To be confirmed when pending reviews relating to Property Services and Building Works are undertaken</p>
<p>Review what is being done to improve the relationship between Performance and Pay.</p>	<p>To improve the Council’s productivity</p>	<p>Officer written report</p>	<p>To be undertaken as part of Service Review Programme 2016/17 committee cycle</p>
<p>Review of efficiencies being achieved through some form of external collaboration and identify areas of future opportunity.</p>	<p>To identify most cost efficient models and options for delivery of services, having regard to risk/control/ costs.</p> <p>Barriers for reducing or expanding services</p>	<p>Task & Finish Group to review and report back to Panel</p>	<p>2016/2017 committee cycle</p>
<p>Review effectiveness of Scrutiny Panels including relationship with Officer Structure</p>	<p>Ensure Scrutiny system fits/aligns with member and officer structures</p>	<p>Task and Finish Group to visit others and see how they do it.</p>	<p>2016/2017 committee cycle</p>
<p>Financial Reviews of 2014/15 out - turn and implications for Medium Term Financial Plan</p>	<p>To ensure ongoing benefits are built into future plans.</p>	<p>Refer to Budget Task & Finish Group</p>	<p>2016/2017 committee cycle</p>

ITEMS BELOW NOT YET TIMETABLED (Continued)

ITEM	OBJECTIVE	METHOD	TIMING
Delivering where it counts (continued)			
Access to alternative funding sources for voluntary organisations and parish/town councils	To explore opportunities	Officer written report	2016/17 committee cycle
Review the opportunities for charging for services e.g. for technical services where the Council currently does not charge	Income generation	Officer written report	2016/2017 committee cycle
Devolution – Wider Hampshire	Monitor progress with regard to devolution	Regular update from Leader	At appropriate times
Universal Credit update	To be aware of issues arising	Regular update from Finance & Efficiency Portfolio Holder	At appropriate times
Portfolio Holders' Updates (Standing Item) Updates from Task and Finish Groups			